

**Quality Education Academy (QEA)
Board Meeting Minutes
January 9, 2023
Meeting took place via Zoom**

Members Present:

Chairman Dr. Jefferson Caruthers
John Foxworth
James Gadson
Adolphus Coplin
Walter Weathers
Dr. Kendra March
Ronald Jessup
James Covington
CEO Dr. Tamara Turner

Absent Members:

Staff (S) / Parents (P) / Visitors (V)

D. Evans (S) T. Hinton (S)

Welcome

The QEA Board Meeting was called to order at 6:19 pm. It was determined a quorum of Board Members was present, thus, the meeting continued.

The Chairman confirmed no changes were needed in the agenda. He also confirmed there were no conflicts of interest regarding any items on the agenda. We had the reading of our Mission, Vision, and Core Values by Board Member Dr. March.

Public Comment

There were no public comments in tonight's meeting.

Review and approval of November 14, Board Minutes

Board Meeting Minutes from November 14, 2022 Board Meeting were reviewed. A motion was made by Mr. Gadson to receive the minutes into the public record. Mr. Weathers seconded the motion. The vote was put through using the roll call method. The motion carried unanimously. There were no noted corrections to be made to the minutes.

From the Chair

The Chairman began by wishing CEO, Dr. Turner and the entire staff a Happy New Year. He said he would like to thank everyone for the work they have contributed since June 2022. He, added it is because of the dedication and commitment shown by all that QEA has been able to lend itself as such a "great" Charter school throughout the region, state nation. He expressed looking forwards with great anticipation to see what the Winter and Spring quarters will bring. Furthermore, the Chairman stated he would like to thank the Board Members as well for their support and service to the community.

CEO'S Report

CEO, Dr. Turner addressed the following:

I. Academics

Discussion was held around BOY (beginning of Year) benchmarks and the 1st check-In/benchmarks. While check-ins did show a slight improvement, Dr. Turner said these results do not show a true apple to apple comparison given that check-ins are shorter and cover fewer standards. Nevertheless, check-ins do indicate that we are approaching our goal. Dr. Turner revealed that there is still concern in the area of math. Discussion was held around staffing needs.

II. Operations

Discussion was held around upcoming events and initiatives. Our annual Legacy banquet held on November 19, 2022 was a huge success, we raised a little over our goal of \$25K. Discussion was held around CEO Leadership Training which has led to many staff members stepping up into expanded leadership roles. With prior board approval, QEA was able to purchase two 25- passenger buses (this will aid in field trips, which serves as part of our reward/incentive program). Discussion was held around our apprenticeships/after-school expanded learning opportunities- we had a class of 10 to graduate from our cohort 1 notary class, and our natural hair care class will be beginning 1/23.

III. Enrollment

Discussion was held around current and projected enrollment.

IV. Staffing

Discussion was held around current and needed staffing. QEA currently has a total of 108 staff members.

V. Financial

Discussion was held around the state Financial Report for November 2022, and the late final financial audit from our auditors of over a decade. It was reported that NC DPI is aware of the delay and there is not any current negative repercussions to the school.

VI Governance/Policies/Compliance

Discussion was held around the Child Nutrition Program Comprehensive Administrative Review and that our Beginning Teacher Support Plan Audit will take place in February 2023.

The Chairman called for a motion to receive the CEO's report, the Financial report, the ratification of new hires Ashley Evans and Sharika Lewis, and for moving forward with the Bond project. Mr. Coplin made the motion to receive the CEO's, the Financial report, the ratification of new hires Ashley Evans and Sharika Lewis, and for the moving forward with the Bond project and Dr. March seconded the motion. The vote was put through using the roll call method. The motion carried unanimously.

Adjournment

The Chairman called for a motion to adjourn. Mr. Gadson made a motion to adjourn and Mr. Foxworth seconded. The vote was put through by everyone who approved raising their hand. The motion carried unanimously. The meeting adjourned at 7:13 pm.

Announcement

The next Quality Education Academy Board Meeting is scheduled for Monday, February 9, 2023 at 6:00 pm. A notification to all Board Members will be sent prior to the scheduled meeting. A copy of the previous month's minutes will be emailed to all Board Members in addition to the meeting notification.

Minutes recorded by S. Adams

QEA Board Meeting Schedule:

August 22, 2022
September 12, 2022
October 10, 2022
November 14, 2022
January 9, 2023
February 13, 2023
March 13, 2022
May 15, 2023