

**Quality Education Academy (QEA)**  
**Board Meeting Minutes**  
**October 10, 2022**  
**Meeting took place via Zoom**

**Members Present:**

Chairman Dr. Jefferson Caruthers  
John Foxworth  
James Gadson  
Adolphus Coplin  
Walter Weathers  
James Covington  
Dr. Kendra March  
Ronald Jessup  
CEO Dr. Tamara Turner

**Absent Members:**

**Staff (S) / Parents (P) / Visitors (V)**

**T. Bellanger (S)**

**Welcome**

The QEA Board Meeting was called to order at 6:10pm. It was determined a quorum of Board Members was present, thus, the meeting continued.

The Chairman confirmed no changes were needed in the agenda. He also confirmed there were no conflicts of interest regarding any items on the agenda. We had the reading of our Mission, Vision, and Core Values by CEO Dr. Turner.

**Public Comment**

There were no public comments in tonight's meeting.

**Review and approval of September 12, 2022 Board Minutes**

The Chairman gave Board members an opportunity to review the Board Meeting Minutes from the previous September 12, 2022 Board Meeting. Afterwards, he called for a motion to receive the minutes into the public record. Mr. Gadson made a motion to receive the September 12, 2022 Board Meeting Minutes into public record with proper corrections provided there are any. Dr. March seconded the motion. The vote was put through using the roll call method. The motion carried unanimously. There were no noted corrections to be made to the minutes.

**From the Chair**

The Chairman notified Board Members everyone should have turned in the Conflict of Interest Policy and the Nepotism policy.

The Chairman proceeded by acknowledging the CEO and staff. He thanked them for their continued progression and the excellent jobs that they are doing as we tunnel forwards into this exciting new year.

## **CEO'S Report**

### **I. Academics**

Dr. Turner shared the collected data from our Fall baselines with Board Members. She elaborated on the area where the most growth is needed and expounded on what it will take to achieve that growth.

### **II. Enrollment**

Dr. Turner told Board Members that we have lost a few scholars here and there, however, for each scholar that we lose, we have several scholars to replace them because of the number of scholars that we currently have on our waiting list. Currently, we have a total enrollment of 674 Scholars and 105 Staff members.

### **III. Operations**

Events and important dates for the month:

- Our Title 1 Family night was a huge success (we had over 200 attendees)
- Our POP program started Sept. 26<sup>th</sup> (This year we are offering dance, several new clubs, and a space where staff are able to purchase lunch and sit and enjoy a few moments of relaxation throughout the day).
- We celebrated our 21<sup>st</sup> Annual Cultural Day on 10/14 (it was enjoyed by all)
- Legacy will be celebrated on 11/19

Dr. Turner announced QEA's partnership with NCATSU. We received an agricultural grant through Dr. Kenrett Jefferson-Moore.

We were awarded \$50K worth of drone equipment for training in our apprenticeship program.

Smithson construction will provide preliminary specs and projections for our Building expansion plans.

QEA is under no mandate from the state to require masks, however QEA continues to encourage our scholars and staff to wear masks, wash their hands regularly, and take all necessary precautions to avoid COVID exposure.

### **IV. Financial**

CEO Dr. Turner briefly reported on the Financial Report for August 2022. She informed Board Member that the Financial audit is now complete, however we have not received the final report.

### **V. Governance/Policies/Compliance**

Dr. Turner shared the purposed updated mission statement with the Board Members. The Chairman called for a motion to receive the CEO and Financial report. Mr. Weather made the motion to receive the CEO and Financial report and Mr. Jessup seconded the motion. The vote was put through using the roll call method. The motion carried unanimously.

## **Adjournment**

The Chairman called for a motion to adjourn. Dr. March made a motion to adjourn and Mr. Coplin seconded. The vote was put through using the roll call method. The motion carried unanimously. The meeting adjourned at 7:33 pm.

**Announcement**

The next Quality Education Academy Board Meeting is scheduled for Monday, November 14, 2022, at 6:00 pm. A notification to all Board Members will be sent prior to the scheduled meeting. A copy of the previous month's minutes will be emailed to all Board Members in addition to the meeting notification.

Minutes recorded by S. Adams

QEA Board Meeting Schedule:

August 22, 2022  
September 12, 2022  
October 10, 2022  
November 14, 2022  
January 9, 2023  
February 13, 2023  
March 13, 2022  
May 15, 2023