

**Quality Education Academy (QEA)
Board Meeting Minutes
March 8, 2021
Meeting took place via Zoom**

Members Present:

Chairman-Dr. Jefferson Caruthers, Jr
CEO - Tonya Bellanger
James Covington
James Gadson
Walter Weathers
Adolphus Coplin
Roy Oliphant
Kendra March
Ronald Jessup

Absent Members:

John Foxworth

Staff (S) / Parents (P)/Visitors (V):

N. Jackson (P) K. Covington (V)

Welcome

The QEA meeting was called to order at **6:09 pm**. It was determined that a quorum of Board Members was present, therefore, the meeting continued. The Chairman proceeded by asking if there was anything in tonight's agenda that would present a conflict of interest to any of the attending Board Members. No one stated a conflict of interest. He also asked Board Members if there would be any additions to tonight's agenda. CEO Mrs. Bellanger requested the Board Meeting go into closed session following the CEO's report to discuss a personnel issue. The Board concurred. The Chairman called for the reading of our mission, vision, and core values statements. These statements were read by CEO Mrs. Bellanger.

Reading and approval of the February 8, 2021 Board Meeting Minutes

After granting Board Members the opportunity to read over the minutes from the previous February 8, 2021 Board Meeting, the Chairman called for a motion to receive and record the minutes into public record. Mr. Gadson made a motion to receive the minutes into public record with proper correction, if any and Mr. Jessup seconded the motion. The motion was put through using the roll call method. The motion carried unanimously. There were no noted corrections to be made.

Public Comment

There was no Public comment.

From the Chairman

The Chairman expressed his satisfaction with the progression that has taken place since the reopening of school. He said he is thankful for the communications that have been shared by the CEO as different events have unfolded throughout this pandemic and he is looking forward to many new positive developments as we move forward into the remainder of the year.

Old Business

There is no old business at this time.

New Business

No new business.

Chief Executive Officer's Report

The CEO addressed the Board in the following areas:

Academic

- Mrs. Bellanger notified Board Members we have now moved into the 2nd phase of our hybrid instruction. This phase includes both virtual as well as in-person learning.
- 3rd Grade Beginning of Grade testing started on March 2nd and concluded on March 5th. ACCESS testing for our ESL scholars will take place throughout the remainder of March.
- Results for our Fall 2020 EOG (End of Grade) testing are in and are being reviewed at this time.
- The US Department of Education released a letter last week indicating states will have the option to apply for waiver of accountability and school identification for the 2020 – 2021 school year (the state will determine whether or not we will actually count testing scores, similar to last year due to COVID)

Operations

- Mrs. Bellanger let Board members know QEA continues to follow all DHHS and NCDPI guidelines for daily operation.
- The February 15, 2021 reopening to in-person instruction was very successful.
- QEA partnered with the Forsyth County Health Department in an effort to encourage staff members to receive COVID-19 vaccines. On February 26, 2021, 40 staff members received their first dose of the COVID-19 vaccine. On March 8, 2021, ten more staff members were vaccinated. Additional days will be set up going forward for other staff members who wish to receive the vaccine.
- The Women's Varsity Basketball team won the USA National Prep Girls Tournament championship against Winston Salem Christian School this past weekend; Varsity Men's Basketball team came in 2nd place in the USA National Prep Basketball Championship tournament.
- Track and Field as well as Varsity Women's Soccer will be offered in the Spring

Enrollment

As of February 28, 2021 we have a net loss of 17 scholars. We have 5 new enrollees and 22 withdrawals. Currently we have a total of 678 scholars.

Staffing

Our total staff count is 101 as of February 28, 2021. This includes one new hire (TA).

Financial

Mrs. Bellanger presented the January 2021 Financial report. She informed Board members we have applied for the NCACCESS grant. The purpose of this grant is to

attract more students to our school by supporting means of transportation and by adding to our after school activities. In addition to discussing the financial report, Mrs. Bellanger pointed out some essential statistics from the audit booklet (sent out to Board Members a few weeks ago). The Chairman stated we will receive a motion to accept and sign off on the audit at the next Board Meeting.

At the conclusion of her report, Mrs. Bellanger gave Board members an opportunity to ask any questions they may have regarding the finance report or the audit.

The Chairman called for a motion to receive the CEO's report and the financial report. Mr. Oliphant made a motion to receive the CEO's report and the financial report. Ms. March seconded the motion. The vote was put through using the roll call method. The motion carried unanimously.

Closed Session

The Chairman called for a motion to go into closed session. Mr. Gadson offered a motion to go into closed session and Mr. Weathers 2nd the motion. The motion carried unanimously.

The Board went into closed session per Mrs. Bellanger's request to discuss a personnel issue. The Board was made aware of an open position for next year and requested follow up information of a job description/qualifications for the position. Mrs. Bellanger will move forward with the application process in the coming months.

Adjournment

The Chairman called for a motion to adjourn. Mr. Gadson made a motion to adjourn. Mr. Weathers seconded the motion. The motion carried unanimously. The meeting was adjourned at 6:53 PM.

Announcement

The next Quality Education Academy Board meeting is scheduled for **Monday, April 12, 2021 at 6:00 PM**. A notification to all Board Members will be sent prior to the scheduled meeting. A copy of the previous month's minutes will be emailed to all Board Members in addition to the meeting notification.

Upcoming Board Meetings:

Monday, April 12, 2021

Monday, May 10, 2021

Minutes recorded by **S. Adams**