

Quality Education Academy (QEA)
Board Meeting Minutes
November 9, 2020
Meeting took place via Zoom

Members Present:

Chairman-Dr. Jefferson Caruthers, Jr
CEO - Tonya Bellanger
James Gadson
Adolphus Coplin
Kendra March
Ronald Jessup
Walter Weathers

Absent Members:

John Foxworth
James Covington
Roy Oliphant

Visitors:

Maegan Gomez, Parent
Tamara Turner, Staff
Sterling Vaughn, Staff
Shabaza Vaird, Staff

Welcome

The QEA meeting was called to order at **6:00 pm**. It was determined that a quorum of Board Members was present, as a result, the meeting proceeded. The Chairman asked if there was anything in tonight's agenda that would present a conflict of interest to any of the attending Board Members. No one stated any conflict of interest. He then asked if any of the attending Board Members had anything they wish to add to tonight's agenda. There were no additions made to the agenda. The Chairman called for the reading of our mission, vision, and core values. These statements were read by CEO, Mrs. Bellanger.

Reading and approval of the October 12, and October 26, 2020 Board Meeting Minutes

After allowing Board Members an opportunity to read over the minutes from the previous October 12, and October 26, 2020 Board Meetings, the Chairman called for a motion to receive the minutes into public record. Mr. Coplin made a motion to receive the previous Board Meeting Minutes into to public record with proper correction, if there be any and Mr. Gadson seconded the motion. The motion was put through using the roll call method. The motion carried unanimously. There were no noted corrections made.

Public Comment

We had public comments from Ms. Meagan Gomez, one of our parents/teachers.

From the Chairman

The Chairman stated he would like to applaud the CEO and School Leadership for their remarkable efforts shown during this time of uncertainty. He added in times like this, we rely on the quick thinking of our Leaders and their ability to cope and manage under great adversity. These skills allow our school to continue to move forward without major malfunction and it is the sincere intention of the Board to provide a concrete source of continuous encouragement and support to our CEO.

Old Business

There was no old business to discuss.

New Business

CEO, Mrs. Bellanger, informed Board Members that Attorney Bowens is assisting with developing a policy for use of the facilities during a National Health Crisis/Pandemic situation.

Chief Executive Officer's Report

The CEO addressed the Board in the following areas:

Academic

Mrs. Bellanger informed Board Members all instruction continues to go on virtually. Currently School Leaders are compiling 1st Quarter Benchmark data for review and 2nd Quarter Progress Reports will go out at the end of November.

Operations

QEA continues to follow all DHHS and NCDPI guidelines for operation. Mrs. Bellanger reviewed our athletics competition Return to Play Protocols and tentative schedules. Mrs. Bellanger presented Dr. Tamara Turner, QEA Chief Development Officer, who spent a few moments providing Board Members with information about this year's Legacy Banquet, entitled "Legacy of Justice".

Enrollment

We have had no new enrollees as of September 30, 2020. We did have 5 students to withdraw due to their family relocating. Total enrollment is currently 695. We had one staff member resign. Total staff count is 100. There have been no new hires or terminations as of October 31, 2020.

Financial

Mrs. Bellanger distributed a copy of the 2019 – 2020 Actual Expenses as requested from the previous Board Meeting to allow Board Members to see the differences/similarities between the current projected costs for this school year's and last year's budget. Mrs. Bellanger also provided Board Members with September 2020 Financial Reports and informed Board Members that we have begun the process for the PPP loan forgiveness. Mrs. Bellanger allowed Board Members an opportunity to ask questions.

The Chairman called for a motion to receive the CEO's report and the financial report. Mr. Gadson made a motion to receive the CEO's report and the financial report. Dr. March seconded the motion. The vote was put through using the roll call method. The motion carried unanimously.

Adjournment

The Chairman called for a motion to adjourn. Mr. Coplin made a motion to adjourn. Dr. March seconded the motion. The vote was put through using the roll call method. The motion carried unanimously. The meeting adjourned at 6:56 PM.

Announcement

The next Quality Education Academy Board meeting is scheduled for **Monday, February 8, 2020 at 6:00 PM**. A notification to all Board Members will be sent prior to the scheduled meeting. A copy of the previous month's minutes will be emailed to all Board Members in addition to the meeting notification.

Upcoming Board Meetings:

Monday, February 8, 2021

Monday, March 8, 2021

Minutes recorded by **S. Adams**