

Quality Education Academy (QEA)
(K-12)
Board Meeting Minutes
June 8, 2020
Meeting took place via Zoom

Members Present:

Chairman-Dr. Jefferson Caruthers, Jr
CEO - Tonya Bellanger
James Gadson
James Covington
Walter Weathers
Adolphus Coplin
John Foxworth
Roy Oliphant

Absent Members:

Nikki Williams

Visitors:

Attorney: Stephon Bowens
Tamara Turner, Staff member

Welcome

The meeting was called to order at **6:02 pm**. It was determined that a quorum of Board Members was present thus the meeting proceeded. The Chairman asked if there would be any changes or additions to tonight's agenda. There were no changes or additions made. The Chairman also asked if there was anything in tonight's agenda that would present a conflict of interest for any of the attending Board Members. No one stated any conflicts of interest. The Board meeting continued with the Chairman calling for the reading of our Mission, Vision, and Core Values statements. These statements were read by CEO, Mrs. Bellanger.

Reading and approval of the May 11, 2020 Minutes

After allowing Board Members an opportunity to read over the minutes from the previous Board Meeting, the Chairman called for a motion to receive the Minutes. Prior to the approval of the minutes, the Chairman asked if the minutes noted the specific amount of the PPP Loan received by the school and requested this information be added to the minutes. After this statement, Mr. Oliphant made a motion to receive the minutes with proper correction and Mr. Gadson seconded the motion. The vote was put through using the roll call method. The motion carried.

Public Comment

There was no Public Comment.

From the Chairman

The Chairman expressed his gratitude for the updates the CEO has provided during different intervals throughout the school closure. He said he is impressed by the manner in which the CEO and staff have remained optimistic and continued to progress and move forward as we strive to persevere in these uncertain times. The Chairman thanked the

CEO and staff for the way they have reached out to service the community during this pandemic. He closed by saying he is looking forwards to moving into the fall session after making some adjustments.

Old Business

There was no old business to discuss.

New Business

There was no new business at this time.

Chief Executive Officer's Report

The CEO addressed the Board in the following areas:

Academic

- Mrs. Bellanger informed Board Members the Remote Instruction Plan is due to the State Board of Education by July 20, 2020. A webinar discussing the submission for the required 15 elements and template was held on June 2, 2020. The Leadership Team is scheduled to meet Thursday June 10, 2020 to begin working on this plan. Mrs. Bellanger notified Board Members that the Board's approval is not a requirement for this plan however once all the information is compiled she will email the plan to Board Members to get their input and thoughts prior to submitting the plan to the State.
- On May 30, 2020 QEA celebrated our 11th Commencement Ceremony. We had 26 seniors to graduate. Pictures and video from the event was posted on our school Facebook page and YouTube as well. We are proud to say all 26 seniors have been accepted into different colleges for the fall semester.
- QEA is in the final planning stages of implementing new curricula across all school grade levels. New curricula are essential to provide more resources for our teachers so the school can remain competitive. The new Curricula will provide both on-site and virtual training. It will provide an observation component for teachers. There will also be student resources as well as student assessments. The new curricula will mirror other schools and it does fall in line with the NC Standard Course of Study. We will use this new curriculum in addition to our current curriculum (it will not replace it) and it will only cover the main Core courses. We will maintain our culture component. The funds for the curricula will come from next year's budget.

Operational

- All Teachers have completed their yearly close-outs and have removed all personal belongs from their classrooms.
- School Buildings are now undergoing additional extensive cleaning.
- Our School Nutritional Staff will continue to serve in-house (on-site) grab and go lunches (ages 0 to 18 years of age) throughout the summer (Seamless Summer Program). In addition to the in-house grab and go lunches we will service 2 Summer Session groups coming from the YMCA. However, on June 30, 2020, we will discontinue transporting lunches out into the Community.
- This Fall QEA will have a new Head Varsity Basketball Coach, Mr. Andre Gould. Mr. Gould comes to QEA with 20+ years of teaching and coaching experience.

Financial

Mrs. Bellanger reviewed the Financial Report through April 2020. She informed Board Members there are still funds remaining in the Federal account. These funds will carry over to next year. Mrs. Bellanger allowed Board members to ask any questions. The Chairman asked if all of the funds were used from the PPP Loan. Mrs. Bellanger confirmed the funds were used for payroll and benefits. The Chairman asked if there is a surplus of funds in the budget since we were able to receive the PPP loan this year. Mrs. Bellanger answered him stating “there may be a surplus but until Year-End is complete, we are unable to calculate that amount”. Mrs. Bellanger said the PPP loan simply kept us from having to use funds from our Local and Federal funds to support payroll as we have done in the past.

The Chairman called for a motion to receive the CEO’s report and the financial report. Mr. Oliphant made a motion to receive the CEO’s report and the financial report. Mr. Gadson seconded the motion. There was a roll call vote and the motion carried.

Governance Policies

It was agreed upon by the CEO and Chairman prior to hiring any high profile employee the Board will discuss the candidate, however, the decision is made by the CEO.

Adjournment

The Chairman called for a motion to adjourn. Mr. Coplin made a motion to adjourn and Mr. Oliphant seconded the motion. There was a roll call vote and the motion carried. The meeting was adjourned at 7:13 PM.

Announcement

The next Quality Education Academy Board meeting is scheduled for **Monday, September 14, 2020 at 6:00 PM**. A notification to all Board Members will be sent prior to the scheduled meeting. A copy of the previous month’s minutes will be emailed to all Board Members in addition to the meeting notification.

Minutes recorded by **S. Adams**